

<p><u>Workgroup Name:</u> Professional Organizations COLLABORATION Workgroup</p> <p><u>Workgroup Members:</u> Clay Goddard, Kristi Campbell, Dennis Diehl, Lisa Sitler, Ryan Tilley, Kelley Vollmar, Martha Smith, Diane Weber</p> <p><u>Attendees:</u> Diane Weber (chair), Clay Goddard, Kelley Vollmar, Jaci McReynolds, Casey Parnell, Abi Padgett (staff)</p>	<p>Meeting Summary 5/28/2019, 1:00 p.m. – 2:00 p.m.</p>
<p><u>Agenda Items:</u></p> <ol style="list-style-type: none"> 1. Formalize Structure (bylaws, leadership structure, membership representation) 2. Develop Sustainability Plan (sustainability, funding, grant writing, continuity) 	
<p><u>Discussion:</u></p> <ol style="list-style-type: none"> 1. Organizations to be part of the group was decided to continue with current six groups, open to modify moving forward, additional groups could be nominated by current members of the committee. 2. Official representative from each group to serve on committee to ensure consistency and involvement, max of two representatives, only one voting representative. Representative should be Executive Director and Board Member from each organization. 3. Chair of committee to serve one year term with renewal option for second year. Chair must have served one year prior on the Professional Organization group. 4. Chair Rotation is not relevant at this time as it will happen naturally. 5. Vice Chair as only to serve as a backup for Chair. 	<p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. Diane to send sample Chair/Vice Chair contract (Sumner-NJ) to workgroup.
<p><u>Next steps:</u></p> <ol style="list-style-type: none"> 1. Professional Organizations Meeting – June 27, 2019 2. Next Collaboration Workgroup Meeting – July 23, 2019 	