

<p><u>Workgroup Name:</u> Professional Organizations COLLABORATION Workgroup</p> <p><u>Workgroup Members:</u> Clay Goddard, Kristi Campbell, Dennis Diehl, Lisa Sitler, Ryan Tilley, Kelley Vollmar, Lori Brenneke, Diane Weber</p> <p><u>Attendees:</u> Diane Weber (chair), Kelley Vollmar, Kristi Campbell, Ryan Tilley, Jaci McReynolds, and Sandra Boeckman (staff)</p>	<p>Meeting Summary 9/17/2019, 1:00 p.m. – 2:00 p.m.</p>
<p><u>Agenda Items:</u></p> <ul style="list-style-type: none"> • Review Bylaws • Determine what should be added • Finalize Bylaws • Plan next steps: Sustainability plan and letter of agreement 	
<p><u>Discussion:</u> There was discussion about the draft of the bylaws.</p> <ol style="list-style-type: none"> 1. Voting was discussed and it was decided that a simple majority of the number of association representatives would be four and that number should be added in the draft. 2. Next steps will be a memo of agreement or letter of agreement similar to the example sent from New Jersey and other items that should be included in the MOA using positive wording regarding a public show of collaboration. 3. Sustainability plan was next discussed on how we can maintain the Professional Organization group and how to continue to work toward one voice in Public Health. 	<p>TASKS</p> <ol style="list-style-type: none"> 1. Define the number of a quorum. 2. Delete lines in between paragraphs in the draft bylaws and send to the professional organization group for approval. 3. Diane will draft the MOU. The work group will define sections after the draft is received.
<p>Next steps:</p> <ol style="list-style-type: none"> 1. Professional Organizations Meeting – Strategic Planning Session on October 24 2. Next Collaboration Workgroup Meeting – November 26 at 1 p.m. 	