

<p>Work Group Name: Public Health Professional Organizations Advocacy Workgroup</p> <p>Attendees: Casey Parnell (organizer), Kristi Ressel (chair), Scott Clardy, Jaci McReynolds, Robert Niezgod, Leah Martin, Alex Tuttle, Kate Donaldson, Clay Goddard, Ashley Wegner, Martha Smith</p>	<p>Date: 1/22/2019 Time: 11:00am-12:00pm</p>
<p>Agenda Items:</p> <ol style="list-style-type: none"> 1. Welcome new members 2. Review strategic planning session discussion 3. Updates since strategic planning session 4. Identify and define chair role 5. Review charter 6. Develop purpose statement 7. Set regular meeting date for 2019-2020 8. Use of Teamwork app 	
<p>Discussion:</p> <ol style="list-style-type: none"> 1. New members were welcomed to the workgroup and Casey gave a brief background on the project/workgroups 2. Reviewed strategic planning session (Casey, Scott, Leah) 3. Casey gave an update since the strategic planning session: Professional Organizations (PO) continues to meet bi-monthly and MoALPHA continues to share the legislative updates weekly with the group at large. 4. A letter was facilitated by MoALPHA and approved by the PO for Governor Parsons regarding support for PDMPs in Missouri – in the future, the Advocacy committee could facilitate these letters, white papers, etc. 5. 2019 advocacy priorities are PDMP, Authority of local health boards, Public health funding, and minimum qualifications for the state health director – group will begin determining 2020 priorities throughout future meetings. 6. Discussed role of the chair – chair will facilitate conference calls, collaborate with HealthierMO team to develop meeting materials, and attend the PO meetings (next meeting 2/28). 7. Reviewed initial charter. Charter will be posted on Teamwork and members will 	<p>Actions:</p> <ol style="list-style-type: none"> 1. A member will need to serve as meeting scribe during future meetings, Kristi served as scribe for January meeting. 2. Jaci will send all members an invitation to Teamwork and instructions for use. 3. Members to review chair requirements and host discussion on Teamwork app. Kristi agreed to continue to serve as chair until all members have an opportunity to review requirements/material. 4. Casey will create notebooks in Teamwork for the charter, chair, and the purpose statement discussions. 5. Members to comment on Charter notebook in Teamwork app by next meeting. 6. Member to comment on Purpose Statement notebook in Teamwork app by next meeting. 7. Jaci/Casey sending meeting request as a series to all members. 8. A request was made for a two-week post-meeting reminder to comment on Teamwork notebooks. 9. All members will utilize the Teamwork app as our primary communication channel, document sharing, and discussion boards. Jaci/Casey will utilize comments on boards to pull together final documents for the group. 10. Members will share advocacy trainings and education material in Teamwork. 11. Kristi will report out to the larger Professional Organizations group at February 28 meeting

<p>comment by next meeting. Workgroup will finalize charter next meeting.</p> <p>8. Reviewed purpose statement. Statement will also be posted on Teamwork and members will comment by next meeting. (Recommended that members review strategic planning session poster on Teamwork while developing statement)</p> <p>9. Regular meeting date set for 2019-2020: third Tuesday of every-other month.</p> <p>10. Casey and Jaci presented the Teamwork app. The group will use the app as the primary source of communication and document sharing.</p> <p>11. There was a brief discussion regarding advocacy members assisting the PO in finding advocacy training and educational material for LPHA leadership and PH staff.</p>	<p>12. Next Workgroup meeting date set for March 19, 2019, 11am-12pm</p>
<p>Next steps:</p> <ol style="list-style-type: none"> 1. Casey will send out recurring meeting request as a series to all members 2. Kristi will post meeting summary to Teamwork 3. Jaci will send out Teamwork invitations and instructions 4. Casey/Jaci will send a two-week reminder to comment in Teamwork 5. Members will add comments to the chair, charter, and purpose statement notebooks in Teamwork by the next meeting 6. Casey will send out the HealthierMO org chart 7. Kristi will follow up with Minnesota to schedule a meeting regarding their legislative report (located on Teamwork) 8. Members will continue to search for/identify existing advocacy experts and resources and share on Teamwork 9. Next meeting March 19, 2019 11am-12pm 	