INTERNSHIP DESCRIPTION FORM

➢ Agency: __St Charles County Health Department

➢ Overview of the program:

http://www.sccmo.org/394/Public-Health

➢ Overview of the internship:

Provide technical assistance for environmental programs in the areas of waste management, environmental public health and/or vector control, including designing and implementing a new mosquito surveillance system.

- Assist with the review, processing, or preparation of documents relating to permits, applications, contracts, plans and specifications, grants, and special studies.
- Assist with promoting a variety of programs and environmental protection projects and communicating exposures and risks to the public.
- Assist with preparing charts, tables, maps and reports for data presentation.
- Investigate complaints, conduct inspections and monitor community agencies to ensure compliance with applicable state and federal laws and prepare technical reports of findings.
- Collect samples of water for laboratory testing.
- Conduct pool water chemical inspections for compliance with standards and maintain equipment and supplies.
- Check pool logbooks to accurately document non/compliance
- Perform preventive maintenance on equipment such as repairing, replacing, cleaning and lubricating of parts to assure proper function and accuracy of data is produced.
- Assist the disease-carrying pest control program by disbursing a chemical treatment, setting traps at breeding and complaint sites and answering inquires.
- Inspect County easements and creeks for rodent and mosquito activity, determine trap locations, set bait, apply pesticide mixture and collect mosquito specimens.
- Perform clerical duties by filing, completing necessary forms and follow-up calls.
- Perform other duties as required or assigned.

➢ When are these positions offered?
  o Start date ___May 2016______________________
  o End date _____August 2016______________________

➢ Location: On-site
➢ Pay/ Stipend: Unpaid
➢ Travel? around St. Charles County

Revised January 17, 2013
• Transportation – is a car required? ___yes__________
• Housing – if outside of Columbia MO, is housing available? ___no____________________

➢ Any additional qualifications needed? VPH emphasis preferred

➢ Application deadlines: ___April 29th _________________________________

➢ Contact information:

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