

# JOINT PUBLIC HEALTH CONFERENCE

*“Creating the Healthiest Missouri”*

## POSTER SESSION GUIDELINES

### **Poster Guidelines:**

Posters allow the presentation of research information by an individual or representatives of research teams. They may also be used to describe an illustrative case/case series and brief review of the relevant literature.

Posters that have been previously presented within the last year, or that represent work that has been submitted for publication elsewhere will be accepted.

Awards for posters (students only) will be given during the luncheon portion of the Joint Public Health Conference on Wednesday, September 20, 2023 at 11:30 am. Prizes will be awarded to first, second and third place posters. A \$25.00 registration fee is required for the meeting.

Posters will be accepted from the following categories of attendees:

1. Public Health Student
2. Health Department Employee
3. Other Profession (Nurse, Nurse Practitioner, Physician Asst, Social Worker, Psychologist, Counselor, etc.)

### **Poster Format:**

- The title of the poster should be on the poster, names of the presenter and co-authors with the degrees of each.
- 36” x 48” max poster size (must stand on easel, no laminations)

### **Deadlines:**

- **July 1, 2023:** **Committee Begins Accepting Poster Submissions**
- **Sept. 1, 2023:** **Submissions Close**
- **Sept. 8, 2023:** **Notice of Acceptance**
- **Sept. 19, 2023:** **Setup, Reception & Judging (cash bar available)**
- **Sept. 20, 2023:** **Public Health Conference Luncheon, 11:30 am**

### **Abstract Guidelines:**

Word Limit: 250 words (including references, excluding title and author information)  
JOINT PUBLIC HEALTH CONFERENCE recommends the following organization and section headings for oral papers/poster abstracts, but you may supplement these sections with others of your own. Do not include author details in the body of your abstract.

- **Background:** One or two sentences to set the context of your work and justification for why the project was necessary. The aim should be clearly stated at the end of the background, not in the methods.
- **Methods:** Describe what you did clearly and concisely. If applicable to your work, describe the study design (e.g. randomized controlled trial, cross-sectional survey, etc.); give subject details and how they were recruited; and explain what methods and (if applicable) statistical tests you used. There should be a statement about ethical approval if appropriate.
- **Results:** Write two or three sentences on your main findings. If applicable, address the statistical significance of your data.
- **Discussion:** Discuss your findings in a brief narrative, ideally of no more than five sentences. Explain the meaning of your results, or say how they compare with what you expected, or how they compare with other people's work. **Conclusion:** Give your final conclusion(s) in as brief a narrative as possible. Avoid sweeping conclusions that cannot be supported by your findings.
- **References:** In general, an abstract should need no more than 2 or 3 references. These should be cited in the text using the first author's name and year. At the end of the abstract, give the full reference for any publications.

#### **Poster Selection Process:**

A subcommittee of the Joint Public Health Conference Program Committee will review poster abstract submissions.

#### **Poster Selection Criteria:**

1. Research posters: Importance of question being studied, quality of study design and analysis, clarity of conclusions and discussion.
2. Case Presentations/Case Series: Does the case illustrate an important learning point about a common problem, or describe an unusual case or novel treatment approach? Has the relevant literature been appropriately cited?

Every attempt will be made to support those who submit posters. The committee may suggest revisions or questions to the presenting author to help clarify any questions that might prevent acceptance. In the event of the number of submissions being greater than the available space, preference will be given to trainee submissions and higher quality submissions, as judged by the Sub-Committee members.

**\*\*\* In the event that there are not enough participants, the Joint Public Health Associations reserve the right to cancel the Poster Session at any time.**